
Summer Training 4

Layout

Agenda

- Announcements
 - What is Layout
 - How the layout process works
 - Article check-ins
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What is Layout?

- The step of the publishing process that allows us to print issues
 - Gives us the format and design for an aesthetically pleasing newspaper
 - Organizes the edited photos and articles for the print issues
 - Makes sure that the print issues are consistent
 - Always uses the same fonts, spacing, etc.
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How the Layout Process Works

- Once articles have gone through copy, the layout editor and team work to fit the articles into the correct format for the print issue
 - The Layout Editor assigns each of their team members pages of the issue to organize for printing
 - Using Adobe Illustrator, the layout team creates the final draft of the newspaper
 - Once the Layout Editor has gone over all of the pages, they meet with the EICs for the final lookover and send it to print!
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Article Check-in

- Who has articles on the site?
 - Who still needs to set up interviews?
 - Who needs help?
 - Who wants to write more than one?
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